



## ASMC Newsletter . . . Mount Vernon Chapter

# PRESIDENT'S MESSAGE

By COL Bill Antley

Firstly, I'd like to thank Pat Ackerman, Robyn Walick, Diane Andrews, and all who helped put together last month's PDD. Their efforts led to a superb event. The presenters were informative and engaging. Time management, personal investments, and direction the Resource Management profession is headed were all relevant topics. Again, thanks to the folks responsible for making it happen, and thanks for a job well done.

The tuition collected for April's PDD will be, in large part, used to provide college scholarships to six deserving high school seniors in the local area. During May's Mt Vernon Chapter luncheon we're scheduled to present the six recipients \$1,000 towards their college tuition and/or books. Not only did those attending the PDD benefit from learning, but the second order affect of the PDD will provide resources to further the education for these young men and women. This is good thing for which we should all be proud of our Chapter. On behalf of the Chapter membership I wish to thank Terri Jackson and her helpers very much for reviewing the scholarship applications and choosing the winners. Fantastic job!!

Hopefully, all who plan to attend this year's PDI in Cleveland, Ohio have completed the necessary application forms and made travel arrangements. Hotels will likely fill quickly. If you're walking the fence on whether to go, I suggest you go. Last year's PDI had great speakers, and you'll learn the Army leadership's vision for the future. They will have great social events too. I think you'll find it worth your time to attend.

Lastly, thanks to all the folks who make this Chapter function. You're doing a great job, and for that you have my many thanks. I also thank the folks who have stepped up to assume CEC positions for the upcoming year. It looks like the Council will be comprised of first-class leaders.

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# Chapter News

## 1 April 2004 EXECUTIVE COMMITTEE MINUTES

by  
Edna Plancon, Secretary

The CEC meeting of the Mount Vernon Chapter of the American Society of Military Comptrollers was called to order at 11:15 by President COL Antley. The meeting was held in the Board room at the Humphrey's Engineer Center.

### The following Officers were in attendance:

Col Antley, President  
Edna Plancon, Secretary  
Pat Ackerman, Education Director  
Sherry Broussard, Treasurer  
Terri Jackson, Awards & Scholarships  
Arnold Anderson, Web Master  
Robyn Walick, Services Director

### The following officers were excused:

Meg Dunlevy, Vice President  
John Raines, Program Director  
Deborah McLaren, Publicity & Photography Director  
L Lisa Hughes, Chapter Competition Director  
Stacey Royston, Newsletter Director

### Information on upcoming luncheons:

The May luncheon will be held at The Polo Grill.

### Officer's Discussion:

President – Col Antley - The minutes of the April meeting were voted on and were accepted as published. Pat motioned to approve the minutes, seconded by Sherry – Motion carried.

Kathy Holcombe has graciously accepted to be the Chairman for the nominating committee.

### Vice President – Meg – No Report

**Awards & Scholarship** – Terri – Terri is working on the Scholarships. She has received about 20 applicants. Terri has selected two applicants to be sent to National for their competition. The May luncheon will be the Scholarship luncheon for the recipients.

**Chapter Competition Director** – L.Lisa Hughes – Get Information to L Lisa to send to National for the 5 Star Chapter ward. Call Jennifer to see what needs to be submitted for the PDD.

**Education Director** – Pat -We have 83 registrants for the PDD. ¾ of them registered the last 2 days. There will be no CDFM class this year. Folders have been made up with inserts. Encourage people to run for office, or there will be no ASMC. COL Antley to bring coins, to present to the speakers. Col Antley will introduce speakers. Mona and Lisa will hand out the packages, and have the cook books on display for sale. The cook books will cost \$5.00 each. We need to find a place to store the ASMC Display Board.

We need two checks at the PDD. One for the Hotel and one for the Sanner Organizing Solutions for the lunchtime speaker.

**Membership Director** – Jim Ambler is checking the roster. Robyn to ask him if he has completed it, or how far he has gotten.

**Newsletter Director** – Stacey – Pat motioned to ask the hotel if we could use their equipment. Seconded by Sherry. Motion carried.

**Program Director** – John - The May meeting will be the scholarship luncheon. John is going to see if he can book someone from the propensity office for the June luncheon.

Publicity and Photography Director – Deborah - No Report.

**Secretary** – Edna – set up a calendar for April and May. If there is anything you want on the calendar, please let her know. Finally got our P.O. Box situation straightened out. Edna handed over money to Sherry from the last two 50/50 drawings. Edna Plancon, Randi Manderson and Colby Duszak delivered the school supplies to the Fort Belvoir Elementary School.

**Services Director** – Robyn - Our May luncheon will be held at The Hunter Hotel. Robyn is working on a place for the June Luncheon.

**Social & Community Services Director** – Jim Davis has accepted this position.

**Treasurer** – Sherry - Sherry needs the President to sign some paperwork. She will take care of the PDD business when Pat returns.

**Web Master** – Connie Harding and Arnold Anderson – Check out the website, to see if there are any changes you want made. Edna will send Connie a copy of the Description of Duties for the CEC board members. Connie will put it on the web-site.

We asked Connie to take pictures at the PDD. We also need to look into purchasing a digital camera.

**New Business** – The escorts for the PDD will be - Debra Flowers, Mindy Cropp and Mona Davis.

**Old Business** - There was no old business to come before the board.

**Announcements** – For our next CEC Meeting will be held in the Board room in the Kingman building at HECSA, 6 May 2004, at 11:00.

Our May luncheon will be held at The Hunter Hotel. Adjournment – Pat Ackerman motioned to adjourn the meeting. Seconded by Sherry. Motion carried.

There being no further business, the meeting adjourned at 12:08.

# Chapter News

## MAY LUNCHEON

**DATE/TIME:** Thursday, 13 May 2004  
beginning at 1130

**TOPIC:** Scholarships and Awards

**LOCATION:** Polo Grill, Gunston Shopping Center, (Route 1 south of Fort Belvoir)

**MENU:** Seafood cannelloni, polo burger, grilled chicken salad, or southern fried catfish

**COST:** Members \$13.50/Non-members \$14.50

## JUNE LUNCHEON

**DATE/TIME:** Thursday, 10 June 2004 at 1130

**TOPIC:** Recognition of our Organizational POCs and Yearly Elections

**LOCATION:** Humphrey's Engineer Center Support Activity (HECSA) Picnic Area

**MENU:** Cookout and Pot Luck

**COST:** Bring a side dish or dessert



## Grapevine News



### PEO EIS

Congratulations to Lola Cheek who will be retiring in June with 30 years government service. She will be sorely missed by both the PEO EIS and PM AHRS.

### INSCOM

Congratulations to Loretta Risner for being selected for the Army Comptrollership Program at Syracuse University.

Congratulations to Valerie Durham and MAJ Peggy Kammen on earning their CDFM.

Congratulations to Michelle Moeller on her new assignment as a Program Analyst for the INSCOM Assistant Chief of Staff for Information Management

### USACE

Congratulations to Edsel Fraley, who has accepted a position, with promotion to GS-13, at Headquarters, U.S. Army Corps of Engineers!

### WEBSITE NEWS

A great big THANK YOU TO Connie Harding and Arnold Anderson. Connie and Arnold have updated the Mount Vernon Chapter website. Please visit the website at [http://www.hecsa.usace.army.mil/asmc\\_mtvnon/](http://www.hecsa.usace.army.mil/asmc_mtvnon/)

### COMMUNITY SERVICE NEWS

Jim Davis is collecting electric razors, phone cards, disposable cameras, and note cards with stamps, etc., for the troops. He is also collecting pop tabs for the Ronald McDonald House.



# National News

**PDI 2004** - By the time you read this you will no doubt be registered for the PDI. As you know, the PDI is an excellent resource for training in current financial management issues. It is also a resource for chapter development. With only 27 days until PDI 2004, the phones and fax machines are heating up. Housing reservations will be taken until COB, May 7. Registration forms should have been sent by May 3, but are still being accepted. Registrations received after May 5 will not have tickets and badges mailed in advance. (ie. one must get in line in Cleveland to pick materials up) Registration as of May 5 is at 2,650. This number is about 350 registrations lower than a comparable date for PDI 2003 in New Orleans. Please be sure that your chapter is represented at each of the following events!

## President's Reception

Wednesday, 2 June, 1800-1900, Lakeside Pavilion

This private reception for Chapter Presidents, national officers, staff, and other invited guests, provides an opportunity to converse with other chapters, national officers, and ASMC staff. National Council Meeting

Thursday, 3 June, 1400-1515 Chapter presidents or their representatives should attend this meeting. Agendas for this formal meeting of the National Council will be provided at the Chapter President check-in on Tuesday.

Chapter Informational Roundtables Wednesday-Friday, 2-4 June, 0700-0800, Lakeside Pavilion National representatives will moderate open discussions on chapter development topics. Share your ideas and get answers to your questions! Ensure that your chapter is represented at all ten sessions! Wednesday, 2 June Membership and Member Services, Awards and Scholarships, Officer Transition Thursday, 3 June Strategic Planning, Chapter Awards, Legal Issues, Chapter Newsletters Friday, 4 June Achievement Awards, Chapter Websites, Communicate to Motivate Chapter Development Workshop Friday, 4 June, 1400-1515 This discussion will include, but not be limited to, planning a diverse and enlightening calendar with luncheons, local training days, and mini PDI's. It will include instruction on with instructors, presentation techniques, and legal contract issues. Ensure that at least one representative from your chapter attends this workshop. Award Rehearsals Public Auditorium Award winners are to participate in stage rehearsals 45 minutes before the session at which award is given, with the exception of the banquet. Rehearsal for the banquet will take place hour before session time. Schedule of award presentations: Wednesday Luncheon: Newsletter Thursday Luncheon: Five Star National Council Meeting: Community Friday Luncheon: Professional Development Banquet: Chapter Growth, Recruiters of the Year, Chapter Leadership, Chapter Competition All chapter award winners will be posted on our website by May 10, 2004. Chapter Check-in at PDI All Chapter presidents should check in at the ASMC Booth in the registration area. If the President is not in attendance please have a representative check in for the chapter.

## Zack Gaddy Named as DFAS Director

Acting Under Secretary of Defense (Comptroller) Lawrence J. Lanzillotta has named Zack E. Gaddy the Director of the Defense Finance and Accounting Service. In taking on these new responsibilities, he moves from DFAS' Director for Accounting Services for the U.S. Air Force and selected unified commands and defense agencies. A full bio for Mr. Gaddy can be found at [www.asmcconline.org](http://www.asmcconline.org)

## CDFM at the PDI

### Enhanced Defense Financial Management Training Course

Reviews - We will once again offer EDFMTC reviews at the PDI. However, since many attendees have said that they wished to have this review prior to sitting for an exam we will offer these workshops on Tuesday and Thursday -- YES, we will have workshops on Tuesday! Please encourage all who plan to take an exam at the PDI to attend either the Tuesday or Thursday EDFMTC workshops.

Certified Defense Financial Manager Examinations - This year we will be offering CDFM examinations beginning on Tuesday afternoon and going through Friday afternoon. Tuesday's exam sessions will be at 1 PM and 3PM. Wednesday through Friday we will have one exam session in the morning following the plenary speaker, and two exam sessions in the afternoon following the luncheon speaker. The examinations will take place in the Marriott Hotel, across the street for the convention center.

## CDFM Renewal

CDFM renewals, and CPE self-certifications are due 24-months from the date on the certificate. Please encourage the CDFMs in your chapter to make note of their certificate date and to expect a renewal letter from the CDFM staff. If their letter doesn't arrive within 20-days of the date on their certificate the CDFM should visit the website, download a renewal coupon, and send it with the renewal fee to the ASMC address on the form.

## CDFM Change of Address

Please remind the CDFMs in your chapter to keep the certification staff advised of any change in mailing address, email address or telephone numbers. For security reasons, the CDFM database is maintained separate from the ASMC membership database so an update to one does not automatically update the other.

Retired CDFMs Have you earned your CDFM and since retired? If you are retired and no longer work in the field of Defense financial management you are not required to earn/report CPEs and the 2-year renewal fee no longer applies. However, we still need for you to return your renewal coupon so that we know your status and to verify that we have your current contact information.

## Military Air at PDI

If you are arranging a military air flight to the PDI, please contact Nelson Woods at the number below, as soon as possible. We need flight information and a point of contact so that we may serve your transportation needs.

Nelson Woods Jr, PDI '04 Transportation Chair DSN 580-5112, COMM 216-204-2767, [nelson.woods@DFAS.mil](mailto:nelson.woods@DFAS.mil)

**Membership Dues Increase** The following resolution was sent to all chapters on May 4, with a proxy for chapter vote. If you did not receive a proxy document, please contact Jennifer Sizemore, [sizemore@asmconline.org](mailto:sizemore@asmconline.org). "Resolved that the annual individual membership dues for all members shall be \$26.00, effective 1 July 2004. Of this amount, the individuals Chapter shall receive a rebate of \$5.00. It is further resolved that the Constitution and Bylaws of the Society be amended to authorize individual members the option of a three year membership effective 1 July 2004, for which dues will be \$75.00. Of this amount the chapter shall receive an immediate rebate of \$15.00." Further resolved, that annual membership dues for all corporations shall be \$250.00, effective 1 July 2004. Of this amount the sponsoring chapter shall receive a rebate of \$100.00.

**Volunteer PDI Reporters Needed!** We are searching for individuals to write PDI workshop, general session and service day reports for Armed Forces Comptroller. If you are attending the PDI and would like more information, please contact Mary Barfield at [barfield@asmconline.org](mailto:barfield@asmconline.org)



# FORT BELVOIR CREDIT UNION NEWS



## News and Promotions:

- **Checking 101**
  - May 6<sup>th</sup>
  - Andrew T. McNamara Building (DLA)
  - 11:30 am to 12:30 pm
- **3 Keys to Financial Security**
  - May 13<sup>th</sup>
  - Fort Belvoir Community Club
  - 12:00 pm to 1:00 pm
- **Home Equity Loan Special!**
- **Enterprise Spring Fever Car Sale!**
- **FREE Online Bill Pay!!**
- **eLERTS are Here!!**
- **eStatements with Check Imaging!!**
- **Membership Privileges**

## \* Free Financial Seminars

Fort Belvoir sponsors free financial seminar's every second Thursday of the month (unless otherwise noted) at the Fort Belvoir Community Club from noon to 1 pm and monthly at the Andrew T. McNamara Building (aka: DLA). Please visit our website for dates and information and/or to register today!

## \* Home Equity Loan Special

April 1 – June 30<sup>th</sup> !!

1.90% APR\* and No Closing Costs!

Enjoy a fixed rate of 1.90% APR for the first six months when you take an advance of \$50,000 or more at closing!

- Apply online at [www.ftbfcu.org](http://www.ftbfcu.org)
- Call us 24/7 at 877-827-3678 or fax an application to 703-730-1410
- Stop by one of our four branch locations
- Special ends June 30, 2004

\*Annual Percentage Rate. Certain restrictions apply. Contact a Member Service Specialist for details.

## \* Enterprise Spring Fever Car Sale!

Come to the Enterprise Car Sales SPRING FEVER Auto Sales Event and receive **\$200 Deposit\* with your Pre-Approved vehicle loan!** Start by getting pre-approved with FTBFCU. Then visit your local Enterprise Car Sales location to check out their special spring selection. Finance an Enterprise vehicle anytime **between May 1st through 31st** and receive \$200 deposit into your FTBFCU account!\* Shop online at [www.enterprise.com/carsales](http://www.enterprise.com/carsales) or call

**1-888-CAR-SALES** today! \*Certain Restrictions Apply. Contact us for details.

## \* FREE Online Bill Pay for all!

Take a vacation from writing checks and using stamps. All members can now enjoy worry-free online bill paying for **FREE!** Relax and be assured that your bills are paid on time-when you decide. You're in complete control of your finances with Fort Belvoir Online Bill Pay (BOB). Log onto [www.ftbfcu.org](http://www.ftbfcu.org) to experience Online Bill Pay for **FREE!**

## \* Sign Up Today For eLERTS

Why miss out on information that is important to you? Now you can sign up for our **FREE eLERT Service** and receive email notifications when your "tell-me-when" events occur. Want to know when an automatic deposit or withdrawal is posted to your account? When rates change? Or when Special Offers and New Products and Services are made available by FTBFCU?

## \* Go Paperless with eStatements!

Stop the paper! Your kitchen table is not a file cabinet. Save yourself time and clutter, enroll in eStatements! You can receive your credit union statements electronically - **FREE!** Your kitchen table will thank you! Estatements are a sure way to stay on top of all of your banking transactions. **Get FREE Check Images with eStatements!**

## \* Membership Privileges

As a member of a credit union, you become a part owner of an institution that is unique in the financial world. Credit unions exist solely for the purpose of meeting the financial needs of their members. To that end, credit unions not only provide outstanding personal service, but members often earn higher returns on their savings while paying lower rates for loans.

## For additional information, please contact:

Allyson Teevan, Marketing Communications Specialist  
Fort Belvoir Federal Credit Union  
Phone: 703-730-1800 ext: 5151  
Fax: 703-730-1410  
Email: [ateevan@ftbfcu.org](mailto:ateevan@ftbfcu.org)



# CERTIFIED DEFENSE FINANCIAL MANAGER (CDFM) PAGE

## Maintaining Professional Certification

You must renew your certification with ASMC every two years. To do this, you must complete 80 hours of Continuing Professional Education (CPE) in every two year period following the issuance of your certification. The anniversary date for measuring the CPE qualification is two years from the date your CDFM certification is issued. One unit of CPE is awarded for each 50 minutes of contact time engaged in activities listed below. You may be asked, as part of the renewal, to provide evidence of your CPE. Renewal cost is \$20.00 and is charged biennially.

The ASMC will send you a letter notifying you when it is time for your renewal. If you have changed address, and have not notified the CDFM staff, you may not receive this letter. Therefore, if your certificate is over two years old, and you have not received a renewal letter, you may fill out the [Renewal Coupon](#) and mail it to the CDFM staff at ASMC Headquarters.

You will not receive an additional notice saying that your payment has been received. Your canceled check is your receipt.

### Methods of obtaining Continuing Professional Education include:

- [Attendance at relevant formal training courses](#)
- [Attendance at relevant college courses](#)
- [Attendance at briefing or lectures on relevant subjects](#)
- [Attendance at professional conferences](#)
- [Teaching and course preparation for relevant subject matter](#)
- [Preparation and delivery of briefing and work-related documents outside of the scope of routine business](#)
- [Reading of articles in professional journals](#)
- [Preparation and publishing articles in professional journals](#)

### Recording and Documenting Your CPE

Individuals are responsible for documenting their own CPE. We recommend you record your continuing professional education units in a log which is readily accessible. You must provide your log on request to ASMC National Headquarters. CPE policy document can be downloaded by clicking on the fourth item on the [ASMC Document Library](#), or you can request a printed copy by contacting the Associate Director for Certification at ASMC National Headquarters.

## CERTIFIED DEFENSE FINANCIAL MANAGER (CDFM) PAGE

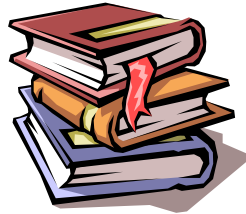
Congratulation to Connie Harding for winning the CDFM Luncheon Trivia at the March luncheon, Connie won a \$20 gift certificate to Springfield Mall.

There was not a CDFM Luncheon Trivia in April because we had the Professional Development Day (PDD)

The questions and answers to the February Newsletter CDFM Luncheon Trivia are listed below.

1. Federal appropriations law can be categorized into which three topical areas? **Purpose, Time & Amount**
2. How many branches of government did the constitution establish? **3**
3. What financial control document is issued by the Treasury Department following signature of the Appropriations Act? **Treasury Warrant**
4. What are the three major functions in DOD Finance? **Certification & Disbursement, Collection and Control.**
5. What DOD accounting entity maintains a central general ledger? **DFAS**

## CDFM JUNE LUNCHEON TRIVIA



To win you must have a copy of the Newsletter with the correct answers to all five questions written down on it. Ties will be broken by drawing numbers, the person with the number closest to one wins. A prize will be given to the winner. Good luck!

1. What are two primary purposes of the Work Breakdown Structure?
2. What are the methods/steps in conducting the Delphi technique?
3. Into which two categories do inherently governmental functions normally fall?
4. What is the process of measuring and comparing one's performance against "best-in-class" organizations?
5. What was the predecessor to the Constitution?

## MILITARY PHONE CARD DONATION PROGRAM



### Military Phone Card Donation Program Goes Public

The Department of Defense announced today that any American can now help troops in contingency operations call home. \_\_ The Defense Department has authorized the Armed Services Exchanges to sell prepaid calling cards to any individual or organization that wishes to purchase cards for troops who are deployed. The "Help Our Troops Call Home" program is designed to help service members call home from Operations Iraqi Freedom and Operation Enduring Freedom.

For those wishing to donate a prepaid calling card to a military member may log on to any of the three Armed Services Exchange web sites: the Army and Air Force Exchange Service <http://www.aafes.com/> [<http://www.aafes.com/>] , the Navy Exchange Service Command <http://www.navy-nex.com/> [<http://www.navy-nex.com/>] , and the Marine Corps Exchange <http://www.usmc-mccs.org/> [<http://www.usmc-mccs.org/>] . Click the "Help Our Troops Call Home" link. From there, a prepaid calling card may be purchased for an individual at his or her deployed address or to "any service member" deployed or hospitalized. The Armed Services Exchanges will distribute cards donated to "any service member" through the American Red Cross, Air Force Aid Society and the Fisher House Foundation. The Armed Services Exchanges operate telephone call centers in Iraq, Kuwait, Afghanistan, and other countries and aboard ships-anywhere service members are deployed in support of Operation Enduring Freedom and Operation Iraqi Freedom. All of these locations stay busy around the clock to keep up communication between deployed troops and their loved ones. The cards available through the "Help Our Troops Call Home" program offer the best value for calls made from the call centers, never expire, and there are no added charges or connection fees.

Individuals and organizations also can show their support to deployed troops and their families with gift certificates. The "Gift of Groceries" program allows anyone to purchase commissary gift certificates at <http://www.commissaries.com> [<http://www.commissaries.com/>] or by calling toll free 1 (877) 770-GIFT. The Armed Services Exchanges offer the "Gift From the Homefront" gift certificate for merchandise at these exchange web sites: <http://www.aafes.com> and <http://www.navy-nex.com> or by calling toll free 1 (877) 770-GIFT. Gift certificates may be purchased to be mailed to service members and family members or will be distributed to "any service member." Only authorized commissary and exchange patrons may redeem the gift certificates at military commissaries and exchanges, including those stores supporting deployed personnel around the globe.

\*Web Version: <http://www.defenselink.mil/releases/2004/nr20040423-0646.html>]

\* News Releases: <http://www.defenselink.mil/releases/>

\* DoD News: <http://www.defenselink.mil/news/dodnews.html>

\* Subscribe/Unsubscribe: <http://www.defenselink.mil/news/dodnews.html#e-mail>

\* Today in DoD: <http://www.defenselink.mil/today/>



# Chapter Officers 2003-2004

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